#### Exit condition report – general tenancies (Form 14a)

Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)



Address of the rental premises			The Entry (and Exit) reports provide evidence of the condition of the premises at the beginning and ending of the tenancy. Take time to fill these forms in carefully. These documents may be referred to as evidence if there is a dispute over the bond refund			
		Postcode 0	at the end of the tenancy.			
Details of the tenant/s			Tenant			
1. Full name/s			Inspect the premises.			
Forwarding address			2. Mark each item on the list <i>clean, working, undamaged</i> (where applicable).			
	Р	Postcode	3. Make a note of any extra items in the additional comments/information section.			
Phone	Mobile		<ol> <li>Initial each page of the report. Give it to the lessor/agent as soon as possible once the agreement ends.</li> </ol>			
Email			5. Talk to the lessor/agent if you disagree about the condition of the premises. Comments			
2. Full name/s			can be recorded in the additional comments/information section (Page 7) or by attaching a separate page.			
Forwarding address			Supporting documentation has been attached Yes No			
	Р	Postcode	6. Retain the signed copy of the report from the lessor/agent.			
Phone	Mobile		Lessor/agent			
Email			Inspect the premises.			
3. Full name/s			Include comments where you disagree with the tenant's report.			
			3. Initial each page of the report.			
Forwarding address	P	Postcode	4. Talk to the tenant if you disagree about the condition of the premises. Any agreement			
Phone	Mobile		can be recorded in the <i>additional comments/information</i> section.  5. Return a signed copy of the report to the tenant within 3 business days. Retain a copy			
Email			for at least one year after the tenancy agreement ends.			
Name/trading name of the lessor/agent			Note: The Entry condition report (Form 1a) is compared to this Exit condition report (Form 14a) at the end of the tenancy.			
Stacey Pennicott T/As Stacey Lee Realty			•			
Water meter reading at end of tenancy:			Do not send to the RTA—give this form to the lessor/agent, keep a copy for your records.			
Date / / Meter Location:						
Tenant/s initials 1.	2.	3.	Lessor/agent initials			

#### Exit condition report – general tenancies (Form 14a)



Residential Tenanci			ming Accommodation Act 2006 (Section 66)	authority
Insert <b>Y</b> /✓= Yes Insert <b>N</b> /X = No	Clean	Working Undamaged	<b>Tenant/s</b> Comments (if any)	Lessor/agent Comment on tenant/s report
Entry				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Power points				
Lounge room				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
TV/power points				
Air conditioner				
Family room				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
TV/power points				
Air conditioner				
Tenant/e initiale	1			Lessor/agent initials

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Insert <b>Y</b> / <b>√</b> = Yes Insert <b>N</b> / <b>X</b> = No	ged		
Insert N/X = No	ing	Tenant/s	Lessor/agent
	Vork	Comments (if any)	Comment on tenant/s report

Decision   Continue		
Windows'scroens         4         5         6         1	Kitchen/meals	
Binds burlaing	Doors/walls/ceiling	
Facelight fittings	Windows/screens	
Floorfior covering	Blinds/curtains	
Cupboarda/drawers         I	Fans/light fittings	
Bench tops/lling         Image: Control of the co	Floor/floor coverings	
Sink/disposal unit	Cupboards/drawers	
Overlyfiller   <t< td=""><td>Bench tops/tiling</td><td></td></t<>	Bench tops/tiling	
Overlyfiller   <t< td=""><td>Sink/disposal unit/ taps</td><td></td></t<>	Sink/disposal unit/ taps	
Exhaus fan/ rangehood	Stove top	
Dishwasher	Oven/griller	
Dishwasher	Exhaust fan/ rangehood	
	Dishwasher	
Doors/walls/ceiling	Power points	
Doors/walls/ceiling         Image: Control of the		
Doors/walls/ceiling		
Doors/walls/ceiling		
Doors/walls/ceiling         Image: Control of the		
Windows/screens	Dining room	
Blinds/curtains Fans/light fittings Floor/floor coverings TV/power points Floor of the control o	Doors/walls/ceiling	
Fans/light fittings	Windows/screens	
Floor/floor coverings TV/power points TV	Blinds/curtains	
TV/power points Discourage Control of the Control o	Fans/light fittings	
	Floor/floor coverings	
Air conditioner	TV/power points	
	Air conditioner	
• • • •		



Insert <b>Y</b> / <b>√</b> = Yes Insert <b>N</b> / <b>X</b> = No	pef		
Insert N/X = No	n ing	Tenant/s	Lessor/agent
	Nork	Comments (if any)	Comment on tenant/s report

Bedroom 1					
Doors/walls/ceiling					
Windows/screens					
Blinds/curtains					
Fans/light fittings					
Floor/floor coverings					
Wardrobe/drawers/ shelves					
Power points					
Air conditioner					
Ensuite					
Doors/walls/ceiling					
Windows/screens					
Blinds/curtains					
Fans/light fittings					
Floor/floor coverings					
Bath/shower/ shower screen					
Wash basin/vanity					
Mirror/cabinet					
Towel rails					
Toilet					
Power points					
Exhaust fan					
				'	

Tenant/s initials 2. Lessor/agent initials



				autionly
Insert <b>Y</b> /✓= Yes Insert <b>N</b> /X = No	Clean	Working	Tenant/s Comments (if any)	Lessor/agent Comment on tenant/s report
Bedroom 2				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/ shelves				
Power points				
Air conditioner				
Bedroom 3				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/ shelves				
Power points				
Air conditioner				
Bedroom 4				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/ shelves				

Tenant/s initials Lessor/agent initials 2.

Power points Air conditioner



Insert <b>Y</b> /√= Yes		ged	_ ,,	
Insert N/X = No	ean orking	E	Tenant/s	Lessor/agent
	Clear Worki	Unda	Comments (if any)	Comment on tenant/s report

	0 > -				
Bathroom					
Doors/walls/ceiling					
Windows/screens					
Blinds/curtains					
Fans/light fittings					
Floor/floor coverings					
Bath					
Shower/ shower screen					
Wash basin/vanity					
Mirror/cabinet					
Towel rails					
Power points					
Exhaust fan					
Toilet					
Toilet	'				
Doors/walls/ceiling					
Cistern					
Light fittings					
Exhaust fan					
Laundry					
Doors/walls/ceiling					
Windows/screens					
Blinds/curtains					
Fans/light fittings					
Floor/floor coverings					
Wash tubs					
Washing machine/ dryer					
Washing machine/ dryer Power points					
	1.	2.	3.	Lessor/agent initials	



		•	,				authority
Insert <b>Y</b> /√= Yes Insert <b>N</b> /X = No	Clean Working Undamaged	C	Tenant/s comments (if any)			Lessor/agei Comment on tenant/s	n <b>t</b> s report
General							
Smoke alarms*							
Security devices							
Electrical safety switches							
Hot water system							
Keys/locks/remotes							
Staircases/railings							
Wheelie & recycle bins							
Pool/equipment							
Street number/ letter box							
External walls							
Balcony/porch/deck							
Awning/gutters							
Paving/pergola							
Garage/car port/ storeroom							
Garden shed							
Gates/fences							
Grounds/garden							
External taps/hose							
Clothes line							
Solar panels							
Paths/driveway							
*Smoke Alarms - In Additional comme			r' &/or <i>'undamaged'</i> have been ticked	d, it confirms only that	at the time of testing,	each smoke alarm's battery & alarm so  Lessor/agent  Signature	Date
		T-				_	1 1
Gas bottle level		Water tank level	Pool safety certificate locat	tion		Print name	
Tenant 1			Tenant 2			Tenant 3	
Signature		Date	Signature		Date	Signature	Date
		1 1			1 1		1 1
Print name			Print name	1		Print name	